

*Wyoming Board of Cosmetology  
Board Meeting  
September 10, 2008*

**Location:** Parkway Plaza  
Railroad Room  
Casper Wyoming

**Time:** 9:30 am

President Diane Pennington called the meeting to order at 9:30 am.

**Roll Call (Present):**

President Diane Pennington, Vice President Brenda Schwartzkopf, Secretary Darci Kite, Board member, Christine Chesser was present. Board member Kirby Morris was excused. Also in attendance was Wyoming Board of Cosmetology Executive Director, Betty Abernethy. Brenda Schwartzkopf moved to approve the minutes of the July 14, 2008 board meeting. Christine Chesser second the motion, motion carried.

**Executive Directors Report:**

Betty presented the financial statements for July and August 2008. She pointed out that both examination fees and reciprocity were up in range. Since 1996 total licenses have more than doubled from 3,500 to 7,500. There are 650 salons and 700 independent contractors approximately. Numbers continue to increase; Diane then asked if Matt Cisneros was still a contract employee. Betty said yes he was and that until it goes before the Governor's supplemental budget and to the appropriation committee, until then Matt could not increase hours and become a state employee nor could he receive benefits. Also paid benefits were then brought up by Diane since the amount paid out seemed high, Betty interjected that workers comp. and unemployment were put into this category. She suggested bringing a new report next meeting. The Board could decide then if we wanted to continue with a breakdown of the paid benefits category of expenses. Betty also provided the Board members with the school score reports and examiner report for the Board's review. Betty also set date for inspectors training –new salons- for Board members with exception of Kirby Morris to be held sometime during the November Board meeting.

**Inspectors Report:**

A written report was included in the Board packets from Inspectors Brenda Mathre and Matt Cisneros of the inspections done from 01-01-08 thru 09-05-08. The Board briefly reviewed the report since inspectors were not present to answer questions. A total of 219 salons and 156 independent contractors were inspected during this time period. Re-checks for both were explained by Betty and are done physically and by phone. The salon owner or independent contractor has to send something back saying they have now complied with the Board Rules and Regulations of the State of Wyoming Board of Cosmetology.

**Unfinished Business:**

The Board and Betty reviewed and finished up business for the 2008 National Conference to be held in Jackson Wyoming. We reviewed:

- Slide show
- Decorations
- Music for all 3 nights
- Key note speaker
- Color guard
- T-shirts
- Bags and inserts ect.
- Advertising

Betty suggested that The NIC Contract subject be unfinished business for the next Board meeting.

**New Business:**

Request from Betty that a “new” Board policy be instated, “If a member of the Board is not going to attend a date set for exams and/or Board meeting that the Board office be informed and given at least 3 weeks notice unless and emergency arises”. Betty also presented 2009 dates for Board meetings and exams;

- \* Jan. 11<sup>th</sup> and 12<sup>th</sup> exams and Board Meeting
- March 8<sup>th</sup> exams and Examiner Training
- \* May 17<sup>th</sup> and 18<sup>th</sup> exams and Board Meeting
- \* July 12<sup>th</sup> and 13<sup>th</sup> exams and Board Meeting
- Sept. 13<sup>th</sup> exams only
- \* Nov. 15<sup>th</sup> and 16<sup>th</sup> exams and Board Meeting

Betty had also inserted an article on Fish Pedicures for the Board to read.

Brenda Schwartzkopf made a motion to adjourn, second by Darci Kite. Motion carried.

Respectfully Submitted,  
Darci Kite